

# The Ohio Parliament

REVEILLE! WAKE UP AND RISE TO THE CALL, OAP  
Special Edition March 2017 – Call to Annual Session

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## INVITATION TO THE 48<sup>TH</sup> ANNUAL SESSION

Laura V. Womack, President  
Ohio Association of Parliamentarians

You are cordially invited to attend the Ohio Association of Parliamentarians 48<sup>th</sup> Annual Session to be held on Friday May 19, 2017 at the Forest Park Municipal Building, 1201 West Kemper Road, Cincinnati, Ohio 45240. Your support is greatly appreciated and much needed.

Our theme: “Stepping to the Rhythm of Robert: Revise—Amend--Recommend” is based on the work that the OAP Executive Board has agreed to do this term.

Since May 2016, the Executive Board has held several regular meetings and a few special meetings to revise, amend, and recommend changes to its governing documents. In fact, when the 48<sup>th</sup> Annual Session theme was being contemplated by your President, she took into consideration the work that the Executive Board had decided to do.

The Executive Board has found it necessary to Revise--Amend--Recommend and share how it's really done at the 48<sup>th</sup> Annual Session! Come and join us! You will be glad you did!

“80% of success is showing up”. (Woody Allen).

## How to Get There

**From Cleveland Area:** Most of you will come through Columbus. **From Columbus:** Take I-71 S to Exit 17B to merge onto I-275 W toward I-75. Take exit 39 for Winton Rd. Keep right at the fork, follow signs for Forest Park/Greenhills and merge onto Winton Rd and travel about 0.8 miles. Turn right onto W. Kemper Rd and the destination will be on the left.

**From Toledo and Dayton:** Take I-75 S to Exit 16 to merge onto I-275 W toward I-74/Indianapolis. Take exit 39 for Winton Rd. Keep right at the fork, follow signs for Forest Park/Greenhills and merge onto Winton Rd and travel about 0.8 miles. Turn right onto W Kemper Rd and the destination will be on the left.

**From SE Ohio:** Google Maps says there's only a 5 minute difference in going to Columbus and following the Cleveland area directions, or going across 32 to 35 to I-71 or taking the Appalachian Highway all the way to I-275 N via the ramp to I-71/Columbus. Keep left to continue on I-275 W to Exit 39 for Winton Rd. Keep right at the fork, follow signs for Forest Park/Greenhills and merge onto Winton Rd and travel about 0.8 miles. Turn right onto W Kemper Rd and the destination will be on the left.

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## Where to Stay

The committee has suggested these two hotels as being reasonably close to the event with reasonable prices and acceptable quality for those who wish to travel to Forest Park on Thursday and/or stay the night after the Annual Session:

Quality Inn and Suites, 11967 Chase Plaza Drive, Cincinnati, OH 45240  
513-825-9600 Free hot, fresh and healthy breakfast, Free WiFi, Indoor heated pool, Free weekday newspaper, Free coffee. It is a part of the Choice Hotel chain and with discounts for AAA or AARP, etc. rooms start at \$80 plus taxes. (Trip Advisor rates it 3.5 out of 5)

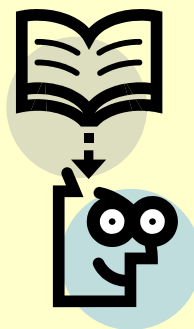
Hampton Inn, 430 Kolb Drive, Fairfield, OH 45014, 513-942-3440 It also has a free breakfast and beverage area and other amenities as above, as well as a business center and is conscious of the needs of those with mobility/hearing/sight issues. Room rates with discounts start at \$107 plus tax. It is part of the Hilton chain of hotels. (Trip Advisor rates it at 4.5 out of 5)

Please see pages 5 and 6 for places to eat for those coming in the day before and/or staying after the meeting. Lunch will be provided during the Annual Session and is included in the cost of your registration.

## Support the OAP and NAP While Building Your Personal or Unit Educational Resources Library

A selection of materials from the National Association of Parliamentarians and other parliamentary resource materials will be available at the Annual Session of the Ohio Association of Parliamentarians.

If you need something special ordered, please contact Ed Magiste, Ph.D. via email by April 1. This will allow him time to place the order and have it for the session. His email address is: [e.j.magiste@vikes.csuohio.edu](mailto:e.j.magiste@vikes.csuohio.edu).



## OAP Units

**NORTH COAST:** President - Patricia Koch, PRP (pak711@aol.com). Usually meets 3<sup>rd</sup> Monday at 6:00 PM (4<sup>th</sup> Monday in January) at Warrensville Height County Library, 4415 Northfield Road, Warrensville Heights, OH. No regular meetings in July, August, December.

**CENTRAL OHIO:** President - Myra Myers, PRP. Usually meets 1<sup>st</sup> Monday at 7:00 PM (January meeting held electronically) at Worthington Municipal Building, 6550 North High Street, 2nd Floor, Worthington, OH. No regular meetings in July and August.

**MIAMI VALLEY:** President - Gwendolyn Means (gmmeans1el@gmail.com). Usually meets 3<sup>rd</sup> Monday at 6:00 PM at Clark County Library, Park Shopping Center Branch, 1061 North Bechtle Ave., Springfield, OH.

**LORI-EL:** President - Ed Magiste, PhD (e.j.magiste@vikes.csuohio.edu). Usually meets 1<sup>st</sup> Thursday at 7:00 PM at Elyria YWCA Residence, 318 West Avenue, Elyria, OH. No regular meetings in January, July and August.

**QUEEN CITY:** President - Robert Rosell, PRP (rlrosell.prp@gmail.com). Meets 3<sup>rd</sup> Friday at 10:15 AM at Oakley Library, 4033 Gilmore Avenue, Cincinnati, OH. No regular meetings in July, August, and December.

### COMMITTEE CHAIRMEN

*Continued*

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## 48<sup>th</sup> Annual Session at-a- Glance Friday, May 19, 2017

8:30 AM - 9:30AM	Registration, Continental Breakfast, and Sales
9:30 AM - 9:45AM	Welcome. Invocation, and Pledge to the Flag of The United States of America
9:45 AM - 10:15AM	Business Meeting
10:15 AM - 11:15AM	First Educational Program
11:15 AM - 11:25AM	Break
11:25 AM - 12:25PM	Second Educational Program
12:25 PM - 1:10PM	Lunch
1:10 PM - 2:10PM	Third Educational Program
2:10 PM - 2.20PM	Break
2:20 PM - 3:20PM	Fourth Educational Program
3:20 PM - 4:20PM	Fifth Educational Program
4:20 PM - 5:00PM	Wrap up and 2018 Annual Session Promotion

### DATES TO REMEMBER

**District IV Conference**  
May 5-7, 2017  
Madison, WI

**NAP Biennial Convention**  
September 8-11, 2017  
Lombard, IL

### SUBMISSION DEADLINES

All submissions for the *Parliagram* are to arrive to the Editor no later than the first day of the even numbered months.



## Workshops and Presenters

The Ohio Association of Parliamentarians is pleased to announce the Workshops and Presenters for their 2017 Annual Session. The 2017 Annual Session will be held in Forest Park, Ohio (Cincinnati area) on Friday, May 19, 2017. This Year's Theme is "Stepping to the Rhythm of Robert: Revise-Amend-Recommend"

### 1. BYLAW REVISION - Jim Williams, PRP

In drafting and amending an organization's major governance document-the Bylaws-mistakes are made and perpetuated. The document may lack critical details, be ambiguous because of word choices or punctuation, or may be out of date. The assembly has the ability to correct all of these and other flaws through the art of revision. Just as one does not take up a paint brush for the first time and create a Caravaggio masterpiece, the revision procedure requires skill, study, and practice. This presentation will introduce the critical aspects of bylaw revision.

### 2. WAYS TO AMEND - Myra Myers, PRP

The presenter will go through three simple forms of amendment and amend the amendment.

### 3. RESOLVED, THAT... Barbara Whitaker, RP

This lesson will discuss why a resolution may be a better choice than a "regular" motion, how to form resolutions, revise them and recommend amendments, as well as when to use them. The parts of a resolution and the alternate wording forms will also be discussed. Also discussed will be various types of resolutions, committees, and examples of the process of moving a resolution through the stages of adoption and revision. Attendees will also learn about what happens to a resolution once it is adopted.

### 4. NAP MEMBERSHIP—HOW TO STUDY FOR and TAKE THE MEMBERSHIP EXAMINATION - Patricia A. Koch, PRP

Participants will understand the National Association of Parliamentarians (NAP) requirements for membership—the examination and payment of dues. The presenter will also discuss the Study Guide and RONR in Brief.

### 5. WHAT ROBERTS DOESN'T SAY ABOUT PRESENTATIONS - Edward Magiste

Frequently, members of OAP are called upon to teach various aspects of parliamentary procedure to groups, including other parliamentarians as well as members of organizations. In today's technologically based environment, learning has placed new demands on presenters. This workshop will help those who conduct workshops on parliamentary procedure to enhance their overall presenting skills and make better use of activities to increase learning transfer for attendees.

## NEARBY RESTAURANTS

**Lunch is included with the price of the Annual Session and will be provided on-site as a catered lunch.**

This is a list of restaurants for those who are coming to the Cincinnati area the night before the Annual Session and want a place to eat or who are staying after the Session and want dinner before heading home or to other accommodations. No recommendations have been made as to which restaurant may be better than the other. Most of these are chain restaurants and you may be familiar with them. There are a few local establishments.

### **North of I-275, East of Winton Road/South Gilmore Road**

Asian Buffet - 6310 S Gilmore Rd, Fairfield, OH 45014 - Casual restaurant/all-you-can-eat Chinese food, plus Japanese sushi & hibachi items

Bob Evans - 510 Kolb Dr, Fairfield, OH 45014 - Family Restaurant

Burger King - 525 Kolb Dr, Fairfield, OH 45014 - Fast-food/grilled burgers, fries & shakes, plus breakfast

Chipotle Mexican Grill - 350 Forest Fair Dr, Cincinnati, OH 45240 - Fast-food/Mexican fare, including design-your-own burritos, tacos & bowls

Golden Corral - 470 Kolb Dr, Fairfield, OH 45014 - Family-friendly buffet/all-you-can-eat American fare, plus salad & dessert bars

Panera Bread - 500 Kolb Dr, Fairfield, OH 45014 - Counter-serve bakery-café/sandwiches, salads & more, known for its bread (free WiFi)

Red Lobster - 320 Cincinnati Mills Dr, Cincinnati, OH 45240 - American seafood restaurant

The Old Spaghetti Factory - 6320 S Gilmore Rd, Fairfield, OH 45014 - Family-friendly restaurant/traditional Italian entrees

### **North of I-275, West of Winton Road/South Gilmore Road**

IHOP - 1217 Omniplex Dr, Cincinnati, OH 45240 - Long-standing chain serving a wide variety of pancakes & other American breakfast & diner fare

McDonald's - 1202 Omniplex Dr, Cincinnati, OH 45240 - Fast-food/burgers, fries & shakes

Steak 'n Shake - 1233 Omniplex Dr, Cincinnati, OH 45240 - Diner serving steakburgers & milkshakes

### **South of I-275, East of Winton Road**

Izzy's - 1198 Smiley Ave, Cincinnati, OH 45240 - Local deli/potato pancakes & piled-high sandwiches (including Reubens) -

Jade House - 1198-D Smiley Ave, Cincinnati, OH 45240 - Chinese Restaurant

Jax Tavern - 1081 Smiley Ave, Cincinnati, OH 45246 - Chicken Wings Restaurant

Park Place Restaurant - 1185 Kemper Meadow Dr, Cincinnati, OH 45240 - American-style restaurant

Penn Station East Coast Subs - 1140 Kemper Meadow Dr, Cincinnati, OH 45246 - Counter service/grilled sub sandwiches, fries & fresh-squeezed lemonade

Popeyes Louisiana Kitchen - 1165 Kemper Meadow Dr, Cincinnati, OH 45240 - Fast food/Louisiana-style spicy fried chicken, biscuits & sides

Skyline Chili - 1180 Kemper Meadow Dr, Cincinnati, OH 45240 - Chili, hot dogs and related fast food

Starbucks - 1150 Smiley Ave, Cincinnati, OH 45240 - Specialty coffee and light bites (WiFi availability)

### **South of I-275, West of Winton Road**

Cancun Mexican Restaurante - 11997 Chase Plz, Cincinnati, OH 45240 - Mexican-style food

Cracker Barrel Old Country Store - 11993 Chase Plz, Cincinnati, OH 45240 - Country-style American restaurant

Frisch's Big Boy - 11990 Chase Plz, Cincinnati, OH 45240 - Burgers & other American standard dishes, plus drive-thru service.

KFC - 11992 Chase Plaza Dr, Cincinnati, OH 45240 - Fast-food/fried chicken, plus wings & sides

Wendy's - 11898 Chase Plz, Cincinnati, OH 45240 - Fast-food/burgers, shakes, fries, chili & baked potatoes

### **Near Forest Park Municipal Building (Annual Session Site)**

China Garden Buffet-Promenade Shopping Center, 1108 W Kemper Rd, Cincinnati, OH 45240 - All-you-can-eat classic Chinese dishes with a Mongolian grill

First Wok - Forest Park Square Shopping Center, 1226 W Kemper Rd, Cincinnati, OH 45240 - Basic restaurant/classic Chinese dishes

La Fiesta Mexico - 1195 W Kemper Rd, Cincinnati, OH 45240 - Mexican restaurant

Papa John's Pizza-Forest Park Square Shopping Ctr, 1248 W Kemper Rd, Cincinnati, OH 45240 - Take-out/delivery restaurant serving pizzas, wings & breadsticks, plus desserts

Subway - Promenade Shopping Center, 1150 W Kemper Rd, Cincinnati, OH 45240 - Casual chain for build-your-own sandwiches & salads

## Stepping to the Rhythm of Robert: Revise-Amend-Recommend

Do you understand how to amend a motion?  
Do you ever need to amend or revise your organization's bylaws?  
How do you make recommendations during a meeting?  
To answer the above questions and others that you may have,

# The Ohio Association of Parliamentarians Invites you to Attend their Annual Session.



**Friday, May 19, 2017  
8:30 AM to 5:00 PM  
Forest Park Municipal Building  
1201 West Kemper Road  
Cincinnati, OH 45240**

Nationally known professional parliamentarians will present the latest information on how to amend motions, revise and amend organizational documents, and make recommendations, as well as address other pertinent topics in parliamentary procedure.

This session is open to anyone who is interested in learning how to apply the principles that are contained in the authoritative text on conducting meetings, *Robert's Rules of Order Newly Revised* (11th Edition). The session will benefit board members and officers of nonprofit organizations, church and community boards, city clerks of council, newly elected governmental officials, student organization officers and members, and others who are interested in effective meeting management and decision making.

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### Registration Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

NAP Member:  Yes  No If Yes, Name of Unit \_\_\_\_\_

First Time Attendee:  Yes  No

Registration fee: \$25 for Adults / \$10 for Students **(Registration fee includes lunch.)**

Please mail registration form and your check payable to OAP postmarked by May 5, 2017 to:  
Laura V. Womack, 26320 Dennisport Drive, Oakwood Village, OH 44146-5950.