

Stepping to the Rhythm of Robert: Revise-Amend-Recommend

Do you understand how to amend a motion?
Do you ever need to amend or revise your organization's bylaws?
How do you make recommendations during a meeting?
To answer the above questions and others that you may have,

The Ohio Association of Parliamentarians Invites you to Attend their Annual Session.



**Friday, May 19, 2017
8:30 AM to 5:00 PM
Forest Park Municipal Building
1201 West Kemper Road
Cincinnati, OH 45240**

Nationally known professional parliamentarians will present the latest information on how to amend motions, revise and amend organizational documents, and make recommendations, as well as address other pertinent topics in parliamentary procedure.

This session is open to anyone who is interested in learning how to apply the principles that are contained in the authoritative text on conducting meetings, *Robert's Rules of Order Newly Revised* (11th Edition). The session will benefit board members and officers of nonprofit organizations, church and community boards, city clerks of council, newly elected governmental officials, student organization officers and members, and others who are interested in effective meeting management and decision making.

Registration Form

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Phone: (_____) _____

NAP Member: ____ Yes ____ No If Yes, Name of Unit _____

First Time Attendee: ____ Yes ____ No

Registration fee: \$25 for Adults / \$10 for Students (Registration fee includes lunch.)

**Please mail registration form and your check payable to OAP postmarked by May 5, 2017 to:
Laura V. Womack, 26320 Dennisport Drive, Oakwood Village, OH 44146-5950.**