

Call for Presenters
Ohio Association of Parliamentarians
2017 Annual Training Session
Friday, May 19, 2017
"Stepping to the Rhythm of Robert: Revise-Amend-Recommend"
Forest Park Senior Center
Forest Park, OH (Cincinnati, OH area)

The object of the Ohio Association of Parliamentarians (OAP) is to promote the study of parliamentary procedure and the educational programs of the National Association of Parliamentarians (NAP). Our goal is to encourage the understanding and use of the Robert's Rules of Order to enable groups of all types and sizes to meet effectively, making decisions in a fair and consistent process that makes good use of everyone's time.

We invite all OAP members to join us for our 2017 one-day Training Session. We also invite you to be a presenter at the Training Session. We have some extremely talented members, and as we encourage learning by doing, again this year we encourage our experienced presenters to partner with a member who has not made presentations at an OAP Training Session or NAP Conference to co-present with them. Workshop topics that are in line with the session theme "Stepping to the Rhythm of Robert: Revise-Amend-Recommend" are encouraged. **Please submit your proposal on the attached form by December 31, 2016. If selected to be a presenter your registration for the annual session will be complimentary, however, we ask that you submit your registration form to ensure we have an accurate count for materials and refreshments.**

Proposal Submission Guidelines: When developing your proposal, please keep in mind we want to provide workshops that will assist officers of local community organizations in having more productive meetings. We also want workshops that our novice, intermediate and advanced OAP members will find helpful to them in their study and work in parliamentary procedure. Please be creative in designing a presentation that fully involves attendee participation through role playing, demonstration scripts, discussion, questions, and engaging interactive activities. We want to make sure that everyone takes something away from the session that they can use in their work with organizations they are involved with.

Session Length: Each session will be **60 minutes** including question/answer/discussion time.

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Workshop Proposal

Please provide the following information by **December 31, 2016** to Deborah Willis mruss72650@aol.com

Presenter's name, title/OAP membership category, OAP Unit affiliation, email, phone and mailing address

Presenter's biography (200 word maximum)

Co-presenter's name, title/OAP membership category, and OAP Unit affiliation ((if applicable)

Co-presenter's biography (200 word maximum)

Title of Presentation:

Level your presentation is best suited for: Beginner Intermediate Advanced

Description of presentation (200 word maximum)

Learning objectives (3-5 specific objectives)

- 1.
- 2.
- 3.
- 4.
- 5.

Special equipment requests:

Indicate what interactive activities will occur during your session to encourage attendee participation: